

Agenda for the Board Meeting 13th October for Education Development Tanzania

Board meeting Friday 13th October 2023, from 4:00 pm to 7:00 pm.

Place: Irene and Jens, Vestre Fasanvej 53, 8410 Rønne / partly Teams

Participant: Geert Lassen Holm, Matilda Alex Mwakatuma, Irene Tranholm Damkjær, Jens Tranholm Damkjær, Bjørn Laigaard

Reporter: Jens

Moderator: Bjørn

Item	Agenda	Summary – responsibilities
1	Approval of the agenda	The agenda was approved
2	Approval of minutes from the last board meeting	We agreed, that due to a very unstable connection last board meeting, everybody goes through the notes send by Bjørn, and we will make a final summary from last board meeting.
3	Progress report – Annex 1 - /BL	Bjørn told about a preparation day for Victoria, before she is going to stay at SASA for two months. Irene told about a speech held at Egmont Højskole Geert had to leave because Namelog unfortunately is at the hospital Contributions and sails have made nearly 1000 Danish kr. in Esbjerg at The Association Day
4	Accounting /Treasurer Current accounts – Annex 2 /BL	EDT has been chosen by The Collection Office for a random sample on the accounts. Bjørn will send documentation. It has been noted, that EDT should chance the ways people can support EDT projects. Bjørn will follow up on that. Bjørn went through the accounts.
5	Status statement / Project coordinator GLHS and MAM the Danish Embassy in Tanzania and the consulate in a) Arusha b) Others	Nothing to tell right now
6	Status statement / SoMe responsible ITD	It getting dark and cold in DK, which is a nice time to make some posts
7	Draft revised Basic Paper – Annex 3 / BL and JTD	It has shown very imported, that EDT has such a paper especially to succeed with an application at CISU.



		<p>We got through a new text on “The cultural meeting” in the Basic Paper. It was approved with a note focusing on everyday life.</p> <p>The Basic Paper is still in Danish. It needs to be translated into English.</p> <p>Bjørn had a suggestion for a new text concerning “The Programs for EDT” under section 2. The new text was approved.</p>
8	Status on Sales of Products – Annex 4 / All Introduction / BL	<p>We discussed, if we should go on selling coffee and olive oil. We approved to go on. EDT needs funding.</p> <p>We agreed to try to sell more products made in Tanzania in bags. Bjørn get in touch with Rosario.</p>
9	Adjusted rules of procedure for EDT– Annex 5 / All Introduction / BL	<p>Rules will be changed. In the future the deputy chairman has to approve financial transactions made by the chair. This is necessary for making applications for example at CISU.</p>
10	Collections in general and specific for SASA Foundation – Annex 6 / All Introduction / BL	<p>Bjørn suggested some new ways of doing accounting concerning collections and donations. This was done to make it clearer, how collections and donations are made for each project. The board will follow up on this, at the next board meeting. The suggestions were approved.</p>
11	Member benefits – Annex 7 / All Introduction / BL	<p>The annual summer gathering should be noted as a new item. Item 5 and 6 is not relevant anymore and will be deleted.</p> <p>At the next board meeting, we will discuss item 3 in the light of what was just agreed concerning “Collections in general”.</p>
12	Status of Partnership / - Annex 8 / All Introduction / BL	<p>We had a discussion of what is important for EDT partnerships. The discussion focused on the importance of a certain variety for example Silver Bells and SASA, strong relationships and where EDT can make a positive difference. This should be seen in the light of the importance of the cultural meeting as noted earlier. These three core values are approved.</p> <p>Next it is agreed, that before the next board meeting, every board member goes through the 15 partnerships we have, and suggest which we should keep, which we should stop working with and what new ones, we need to engage with.</p> <p>Also, at the next board meeting, Irene will make a suggestion of new ways to present the partners on the web.</p> <p>We consider to have a more structured plan of how we make PR for the EDT-activities on Instagram and Facebook. Irene will make a sketch.</p>



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13	<p>Project Development program / BL</p> <ul style="list-style-type: none"> a) SASA Foundation – Annex 9 Status on” Women Entrepreneurs of the Future” b) Clean Water for all in Kivule c) Annex 10 VMOK – Fonden Sasa Foundation d) Mwaci 	<ul style="list-style-type: none"> a) We expect to have an answer from CISU concerning our application in November/December. We discussed what to do whether positive or negative response. b) Concept note is approved. Bjørn will send it. c) Bjørn will finish the application d) Mwaci (Ningas project in area Lengiloriti). Here we are looking for funding <p>Projects are under way for Kids Heaven and Kivule. Bjørn start discussions when going to Tanzania this autumn.</p> <p>We agreed upon, to make the processes writing applications more efficient. Bjørn will sent drafts whit a timeline and point out, what we others especially have to look at.</p>
14	<p>Volunteer Program / all Status on coming Volunteers / All Information meetings</p> <ul style="list-style-type: none"> a) Rønde and /or Aarhus / ITD and JD b) Marketing Material / All 	<ul style="list-style-type: none"> a) Irene and Jens will make information meetings at Rønde Library and DOK1 in autum and January b) Suggestion, that we make postcards with QR-codes. We discus information material at the next board meeting. c) Visiting High Schools will be in January, February, and March.
15	<p>Any Other Business.</p> <ul style="list-style-type: none"> a) Dates for board meetings b) 	<ul style="list-style-type: none"> A) We continue to plan board meetings on Fridays and we will use the platform Teams. I possible, we will start earlier than 16.00 B) The summer gathering will be held the 1. of June at Irene and Jens` place, Vestre Fasanvej 53, 8410 Rønde. That will be together with the General Assemply.